

COCO'S

R E S T A U R A N T

S O U T H P E R T H

BOOKING TERMS & CONDITIONS

Booking Name:
Contact Name:
Phone:
Email:
Booking Date & Time:
No. of Guests:
Menu Type:
Beverages:
Deposit:

FOOD AND BEVERAGE

Whilst we endeavour to keep the menu as close as we can to your original choices, they may change due to seasonality and availability of produce.

DIETARY REQUIREMENTS

All dietary needs should be advised to your Functions Coordinator at a minimum of seven (7) days prior to the event. Any dietary requirements not provided seven (7) days prior cannot be guaranteed.

SEATING REQUESTS

Whilst we will take note of your seating requests, they are requests only and seating is not guaranteed to a particular area or table.

CAKES PROVIDED BY THE GUESTS

A standard \$5.50 per person charge is applicable to all cakes bought in by the guests.

PRICING

Prices are based on current and expected cost increases. Any change in price will be advised within 120 days of your booking/event. All prices are inclusive of GST. Prices quoted more than 12 months in advance may incur a CPI increase.

CANCELLATION OF A CONFIRMED BOOKING

Written notice is required for cancellation of a confirmed booking. If cancellation is made less than seven (7) days before the booking, the full deposit will be forfeited.

CHANGE OF DATES

A change of date is deemed a cancellation and requires written notice. Please discuss this with your Functions Coordinator.

FINAL ATTENDANCE NUMBERS

Guaranteed minimum number of guests is required seven (7) working days prior to the booking date. Any changes to guest numbers after this date, will incur a cancellation fee of \$25 per person.

Numbers that increase after this time or on the actual day cannot be guaranteed.

RESPONSIBLE SERVICE OF ALCOHOL

Coco’s is committed to the Responsible Service of Alcohol. We reserve the right to refuse service to intoxicated guests and/or to remove them from our licensed premises.

FINAL PAYMENTS

Final payments must be made on the date of the booking at its completion.

CREDIT CARD

Please note, your credit card will be charged for the agreed deposit before the booking. After the booking, it will also be charged for any no show charges and final accounts that were not settled on the date of the booking.

Credit card details will be retained for security purposes.

Credit Card Details

Payment Type:	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Debit <i>(please circle which card you are using)</i>																									
	<input type="checkbox"/> Visa / Mastercard - 0.75% <input type="checkbox"/> Amex - 2.5% surcharge																									
Name on Card:																										
Card Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
CCV:								Expiry Date:																		
Signature																										

UNFORESEEN CIRCUMSTANCES

In the event of inability to comply with any of the provisions of this contract by virtue of any force majeure Coco’s reserves the right to cancel any booking or refund any deposit without notice, where possible the next best option will be offered to the client as a substitute.

I have read and agree to the terms and conditions stated in above:

Name: _____

Signature: _____

Date: _____

** This booking is not confirmed until this form is returned and processed by our Function Co-ordinator at functions@cocosperth.com who will forward you a receipt of payment.